



Birds Lane, Neatishead, Norwich, Norfolk NR12 8YB

Tel. 01692 631485

RAF AIR DEFENCE RADAR MUSEUM (ADRM) ENVIRONMENTAL SUSTAINABILITY POLICY STATEMENT 2018

APPROVED: 4th July 2018

REVIEW DUE: July 2020

The ADRM endeavours to ensure that its activities have a minimal negative effect on the local, regional, or global environment and community.

This is achieved through general awareness of the impact of activities at the museum and how this impact can be reduced or negated. This will only be practicable through the continual monitoring and auditing of all aspects of museum operations as detailed below:

Utilities	Current Operations	Aim for Future
Heating	Electrical heating system upgraded 2013 Energy output is monitored and has been reduced significantly	Look at options for improving insulation etc. and reducing costs further. A new electricity supplier has been found and efforts to control consumption introduced could help to cut costs and reduce environmental impact.
Light	LED Lighting has been introduced and is being rolled out over time Energy output is monitored and has been reduced significantly	Installing movement sensors in toilets for the lights to ensure minimum use of lighting A new electricity supplier has been found and efforts to control consumption introduced could help to cut costs and reduce environmental impact.
Water	Water use has been cut with self-flushing toilets switched off during closed hours. Redundant and underused	When installing new upgraded toilet facilities ensure purchase models which use less water.



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	<p>immersion heaters were identified and either decommissioned or timers installed.</p> <p>Water use has been examined thoroughly and is monitored</p>	
Materials used / Products sold	Current Operations	Aim for Future
Office	<p>Recycled printer paper is used where possible and sourced from a local supplier</p> <p>Electronic mail is used where possible to save on paper use</p> <p>Internet banking is used to save costs.</p>	Continue to seek environmentally friendly office supply options
Cleaning	Eco-friendly products used where possible	Continue to seek environmentally friendly cleaning options
Toilets	<p>Recycled toilet paper, and paper towels used where possible.</p> <p>Water use has been cut with self-flushing toilets switched off during closed hours.</p>	<p>Continue to seek environmentally friendly options</p> <p>When installing new upgraded toilet facilities ensure purchase models which use less water.</p>
Display	LED and energy reduction lights introduced where appropriate	Continue to examine ways to improve display with environmentally friendly options
Workshop	<p>Recycled and donated items used where possible.</p> <p>Materials sourced locally</p>	<p>Continue to utilise all materials to their full.</p> <p>Continue to source material locally</p>
Cafe	Food supplies sourced locally	Continue to source food locally whilst maintaining



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	<p>wherever possible</p> <p>Food wastage examined and reduced</p> <p>Recycling of all waste materials as appropriate and possible</p>	<p>high standards.</p> <p>Food wastage continually monitored</p> <p>Continue to recycle as much as is possible</p>
Shop	<p>Shelving and displays recycled or sourced locally where possible.</p> <p>Product range expanded to include local artists etc.</p> <p>Attempts to use local and UK based products where possible.</p>	<p>Continue to monitor product range and miles travelled etc.</p> <p>Continue to support local businesses whilst expanding shop range.</p>
Outside area	<p>Purchase of own tools reducing costs as work only carried out when needed.</p> <p>Mulching lawnmower purchased reducing waste disposal.</p>	<p>Continue to monitor costs and ecological impact on site</p>
Energy Conservation	Current Operations	Aim for Future
Insulation	Options of installing insulation through buildings examined.	Re-examination of options as finances allow
Draft proofing	Doors are closed when appropriate, and draft proofing applied where possible	Continuing examination of options available
Energy Saving Devices	<p>Timers installed on immersion heaters</p> <p>Energy efficient light bulbs etc. fitted where appropriate</p>	The installation of movement sensors for lights examined and installed if appropriate
Other	Continual examination of ways to reduce energy costs	Recognition that the majority of the buildings do not



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	and loss.	conform to modern energy efficiency standards but ensuring continuing examination of new methods which will co-exist alongside the listed status of the buildings takes place.
Waste	Current Operations	Aim for Future
Office	Paper waste is recycled where possible	Continue to recycle as much as possible
Staff Room	Recycle bins are readily available and use is encouraged	Continue to recycle as much as possible
Cafe	Recycle bins are readily available.	Continue to recycle as much as possible
Public areas	Recycle bins are available.	Continue to recycle as much as possible
Workshop	Recycled and donated items used where possible.	Continue to recycle as much as possible
Food waste	Food waste has been examined and cut. Sell by dates continually checked and any nearing date are offered to the workforce. Long sell by dates are sought to reduce potential for food wastage	Continue to reduce as much as possible Continue to examine food wastage and make appropriate changes as required.
Garden	Mulching lawnmower purchased reducing waste	Continue to reduce and recycle as much as possible
Other	Obsolete recycled electrical equipment recycled with <i>Pure Planet Recycling Ltd</i>	Continue to recycle responsibly
Transport	Current Operations	Aim for Future



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Workforce	Volunteers encouraged to car share where possible	
Public	Cyclists and walkers welcomed but rural site means audience will be limited	New cycle route past site promoted and supported Covered bicycle shelter has been installed
Public Programmes	Current Operations	Aim for Future
Exhibitions	Use of UK based firms, preferably local for all exhibition and interpretation needs	Continue to use local firms where possible
Interpretation	Use of UK based firms, preferably local for all exhibition and interpretation needs	Continue to use local firms where possible
Events	Co-operation with local wildlife groups including Norfolk Wildlife Trust, Bat Conservation Trust, Natural England to widen audiences and promote local area	Continue to work alongside conservation and wildlife groups to further the areas exposure
Activities	In the past there has been co-operation with local wildlife groups including Norfolk Wildlife Trust, Bat Conservation Trust, Natural England to widen audiences and promote local area as the site is a haven for wildlife	Continue to promote environmentally friendly activities on site.
Use of Site	Open view to use of site as venue for conservation and wildlife activities. Ensuring rallies etc do not cause damage to grounds	Continue to promote environmentally friendly activities on site. Continue to ensure that activities on site do not disturb local wildlife
Partnerships	Co-operation with local wildlife groups including	Continue to engage with local environmentally



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	<p>Norfolk Wildlife Trust, Bat Conservation Trust, Natural England to widen audiences and promote local area.</p> <p>Active members of local tourism groups, including hosting meetings etc</p> <p>Use of local suppliers for both Cafe and Shop</p>	<p>friendly groups.</p> <p>Continue to be involved with local initiatives.</p> <p>Continue to try to source all materials and goods etc as locally as possible.</p>
Awareness of environmental sustainability issues	Current Operations	Aim for Future
Governing Body	<p>Overall approval of Environmental Sustainability Policy.</p> <p>Active sourcing of local or more sustainable alternatives</p>	<p>Continued assessment of Environmental Sustainability Policy and ways to improve.</p> <p>Suitable allocation of funds to further improve environmental footprint</p>
Management	<p>Continued assessment of environmental impact and application of improvements.</p> <p>Ensuring general awareness of and application of current policy by workforce</p>	<p>Continue to reassess and improve, taking into account new technologies and guidelines etc.</p>
Volunteer Workforce	<p>General awareness of policy and application.</p> <p>Assessment and applications for improvement to management</p>	<p>Continue to apply policy and to review current operations.</p>

RAF AIR DEFENCE RADAR MUSEUM NEATISHEAD

Registered Charity 1058887



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The principal environmental aims of the ADRM are that:

- The ADRM shall endeavour to reduce energy consumption and wastage wherever possible.
- The ADRM shall endeavour to reduce water consumption and wastage wherever possible.
- The ADRM shall endeavour to recycle and reuse wherever possible

Further to this

- The ADRM ensures that its staff and volunteers are fully conversant with the ADRM's recycling policies and encourages the recycling of waste, and conservation of energy wherever possible.